

HAMILTON COUNTY, TEXAS

POLICY

Culvert / Entry Installation on Hamilton County Roads

January 31, 2019

From the date of this policy forward, no culvert shall be installed in a Hamilton County roadway, road drainage ditch, or right-of-way without a permit issued pursuant to this policy. Any culvert installed without a permit or installed incorrectly may be removed by the appropriate County Commissioner at a cost to the landowner/tenant of \$150/hr.

Landowners and/or tenants wishing to install a new drive or ranch road entry, or replacing a culvert pipe at an existing drive or entry into their property from a Hamilton County Road must acquire a permit from the Hamilton County Clerk's office or from the appropriate Hamilton County Commissioner. There is no fee associated with this permit.

The landowner/tenant must then contact their respective Hamilton County Commissioner so that the appropriate culvert diameter can be sized by the Commissioner, and placement of the culvert can be reviewed. Upon signature of the permit by the County Commissioner, the culvert may be installed by a contractor or at the discretion of the Commissioner.

In some instances, a dip rather than a culvert may be required. The dip may be constructed of crushed stone, road base, or reinforced concrete.

The landowner and/or tenant is responsible for ensuring that Texas811 is notified and the site is cleared to avoid damage to underground utilities.

The following guidelines apply:

1. Culvert length must be 30' or greater, at the discretion of the County Commissioner.
2. Culvert pipe must be of galvanized metal or corrugated plastic designed for purpose (no concrete) and must be approved by the County Commissioner.
3. The cost of all materials including the culvert pipe, any end caps, and road base or other material necessary to complete the installation will be borne by the landowner/tenant. In the event of a culvert replacement by the landowner, the County Commissioner at his/her discretion may choose to supply the road base or other covering material.
4. A valid permit must be signed and dated by the respective County Commissioner.
5. A copy of the completed and approved permit shall be filed in the Commissioners Court records.

Hamilton County Commissioners:

Precinct 1 - Johnny Wagner	254-485-3190
Precinct 2 - Keith Curry	254-784-3066
Precinct 3 - Lloyd Huggins	254-485-0682
Precinct 4 - Dickie Clary	254-386-6260

January 31, 2019

HAMILTON COUNTY, TEXAS

PERMIT

For

Culvert / Entry Installation on Hamilton County Roads

Landowner and/or Tenant (Printed)

Phone

Mailing Address

911 Address of Property (If known) OR County Road where property is located

Commissioner Precinct

Contractor

Contact Information

- Proposed drive or entry must be marked with flagging, stakes, or surveyors tape

COMMISSIONER USE ONLY

Is Culvert needed? Y / N (circle one)

If culvert needed: Diameter of culvert _____ Length of Culvert _____

- If dip needed, dip may be constructed of crushed rock, road base, or concrete, at Landowner's discretion

Commissioner

Approval

Signature

Printed Name

Date

Other requirements / notes: _____

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