

**Hamilton County**  
**On-Site Sewage Facility Program**  
**102 North Rice, Suite 107**  
**Hamilton, TX 76531**  
**254-386-3518**

Date: \_\_\_\_\_

Re: Authorization to Construct an On-Site Sewage Facility  
Located at \_\_\_\_\_

OSSF Permit Application Number \_\_\_\_\_

Dear \_\_\_\_\_:

This serves to notify all persons that an on-site sewage facility application; related technical information; and the appropriate fee have been received by Hamilton County. The application has been reviewed for administrative and technical consideration against the minimum standards established by the Texas Commission on Environmental Quality (TCEQ). Authorization is hereby granted for the construction as shown on the submitted plans and is based on the information provided in the application. Any alterations to the approved planning materials will require approval by the Hamilton County Inspector prior to installation.

**Comment Section:**

You or your installer must contact the Hamilton County Inspector **FIVE (5) WORKING DAYS PRIOR** to completion to schedule the required facility inspection. The authorization to construct is valid for one year from the date of issue. If a final inspection has not been performed within one year of issue, a new application and fee will be required.

If you have any questions, or if we may be of assistance to you, please contact the Hamilton County Clerk's office at the number above.

Sincerely,

\_\_\_\_\_  
Signature of County Inspector

\_\_\_\_\_  
Inspector's License Number

Hamilton County On-Site Sewage Inspector-Designated Representative

Enclosure

cc: \_\_\_\_\_  
Installer's Name

Authorization to Construct

Hamilton County  
On-Site Sewage Facility Program  
102 North Rice, Suite 107  
Hamilton, TX 76531  
254-386-3518

Date: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Re: Notice of Approval of an On-Site Sewage Facility  
Located at \_\_\_\_\_

OSSF Permit Number: \_\_\_\_\_

Dear \_\_\_\_\_:

This serves to notify all persons that the on-site sewage facility owned by the above has satisfied design, construction, and installation requirements of the Texas Commission on Environmental Quality (TCEQ). This TCEQ On-Site Sewage Facility (OSSF) permit is issued for the operation of the above-identified OSSF.

Comment Section:

**ANY ALTERATIONS, EXTENSIONS, OR REPAIRS TO THE OSSF WILL REQUIRE A NEW PERMIT.**  
The owner must notify this office of the aforementioned changes.

If you have any questions, or if we may be of assistance to you, please contact the Hamilton County Clerk's office at the number above.

Sincerely,

Macky Thedford  
Hamilton County On-Site Sewage Inspector-Designated Representative

Enclosure

cc: \_\_\_\_\_

Notice of Approval