

**KIESHA FISHER BAGWELL
HAMILTON COUNTY CLERK
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2019 POLICIES FOR FILING, COPIES & SEARCH FEES

VITAL STATISTIC RECORDS:

Certified copies of:

Birth Certificate (closed to general public for 75 years)	23.00
Death Certificate (closed to general public for 25 years)	21.00 1 st copy 4.00 additional
Certified Copy Marriage License	21.00
Veteran's Discharge Papers (closed to general public)	Free of charge for qualified applicant

Purchasing new:

Marriage License (without education certificate)	72.00
Marriage License (with certificate from Twogether in Texas)	12.00
Declaration of Informal Marriage	37.00

DOCUMENT FILING FEES:

Official Public Records (includes Brands)	26.00 1 st page 4.00 additional
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A document can be filed if it meets the following requirements: Original documents with original signatures; printing is clear and legible; all parties required to sign have done so before a notary and that notary has also signed, sealed and dated the document; the grantor's and grantee's addresses are listed; and the description of property is listed. Notary seals need to be clear and dark enough for recording.

MISCELLANEOUS:

Posting Notice of Foreclosures	2.00
Search Fee – Per Name	5.00
Plain Copy of Document	1.00
Certified Copy (plus copy fees)	5.00
Safekeeping of Will	5.00

PROBATE CASES:

Copies of documents are \$1.00 per page. Certified copies require an additional \$5.00 fee. An attorney must draw up all probates and must be e-filed. The application must be signed, accompanied by an original will. The original will must be filed not later than 3 days after the probate has been e-filed. Copies are file-marked and returned.